

MINUTES

of
8th GENERAL MEETING

Date of meeting: Tuesday 28 June 2016
Start time: 6:30pm
Venue: Baden Powell Suite, YMCA, Whetstone Lane

Members present: Philip Barton (Honorary Chair) [**PB**]; Jim Cadwallader [**JC**]; Richard Fassam [**RF**]; Jane Rivington; Greg Vogiatzis (Honorary Secretary) [**GV**]

Non-members present: Xinxin Cao (*The University of Liverpool*)

Apologies: Cllr Pat Cleary[**PC**]; Terence Ezra; David Liggins; Will Smith [**WS**]

No.	Item	Notes	Action	Target date
1	Welcome and apologies	PB opened the meeting at 6:36pm and confirmed that it was inquorate. However, the meeting could still proceed under the provisions of Clause 9(i) of the constitution.	Item discharged	
2	Minutes of 7 th general meeting (accuracy)	Those present agreed that the minutes were an accurate record of the meeting.	Item discharged	
3	Matters arising (not already on the agenda)	None notified to the Honorary Secretary.	Item discharged	
4	Membership update	PB stated that no new membership applications had been received since the previous meeting but RF announced that WS intended to join. The total number of members is therefore unchanged at forty-three .	Item discharged	

No.	Item	Notes	Action	Target date
5	Financial update	<p>PB provided the following summary:</p> <p><u>Expenditure since 28 March 2016:</u></p> <ul style="list-style-type: none"> • £97.50 paid to <i>YMCA Wirral</i> for room hire; • £139.00 reimbursement to PB for qualifying postage costs; • £365.70 to <i>I You Print Limited</i> for the printing of 10,000 community consultation questionnaires, and • £386.50 to <i>Smart Distribution Solutions Limited</i> for distribution of about 5,000 community consultation questionnaires. <p><u>Income:</u></p> <p>No income in this period.</p> <p><u>Balance as of 28 June 2016:</u></p> <p>£3738.79</p> <p>Donations to the Forum may be made by electronic bank transfer to:</p> <p>Name of Bank: <i>Yorkshire Bank</i> Account number: 44233053 Sort Code: 05-02-45</p>	Item discharged	
6	History & Heritage Workgroup update (workgroup 1)	This workgroup is awaiting the results of the community consultation exercise before finalising the Heritage and Character Assessment report.	Workgroup 1 members	30 Sep 2016
7	Planning Application Workgroup update (workgroup 2)	<p>PB informed members that workgroup 2 had submitted three consultation responses:</p> <p><u>7.1 APP/16/00323 & LBC/16/00324</u> <i>Removal of existing external single-storey store at rear. Construct new</i></p>	Item discharged	

No.	Item	Notes	Action	Target date
7	Planning Application Workgroup update (workgroup 2) <i>[continued]</i>	<p><i>single-storey extension to rear incorporating lean-to slated roof to provide walk-in wet room.</i> 11 Clifton Road. CH41 2SE</p> <p>The Forum made NO OBJECTION to these applications.</p> <p>Planning permission and listed building consent were GRANTED.</p> <p><u>7.2 ADV/16/00624</u> <i>Installation of internally illuminated fascia sign.</i> 6 Tranmere Court, Church Road. CH42 5AB</p> <p>The Forum made NO OBJECTION to this application.</p> <p>Advertising consent was GRANTED.</p> <p><u>7.3 DPP3/16/00638</u> <i>Proposed demolition of existing dwellings and the change of use to a public landscaped area.</i> 305-329 Borough Road. CH41 2UZ</p> <p>The Forum SUPPORTED this application.</p> <p>Planning permission was GRANTED.</p>		
8	Community Issues Workgroup update (workgroup 3)	<p>GV gave an update on the group's activity. There had been two meetings which had discussed non planning issues including dog fouling and anti-social behaviour. The next meeting will be arranged for the end of July 2016.</p>	GV	
9	Hamilton Square Conservation Area	<p>PB advised he had made a Freedom of Information request regarding the replacement of railings in Hamilton Square. PC has offered to assist with the bin blight issue.</p>	PB, PC	Ongoing

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10	Clifton Park Conservation Area	RF advised that WS would be acting as liaison with <i>Conservation Areas Wirral</i> once the <i>Clifton Park Conservation Area Advisory Committee</i> became established. The group has a website under development and is working with the existing Police residents' group.	RF, WS	Ongoing
11	Facilitation Support Technical Support Package	The community consultation questionnaire has been designed, printed and distributed. The Forum has contracted with <i>Wirral Multicultural Organisation</i> to provide translation services for Bengali, Chinese and Polish speakers who cannot read and write in English.	PB	30 Sep 2016
12	Housing Needs Assessment Technical Support Package (TSP)	PB stated that this TSP has been put on hold by the <i>Department for Communities and Local Government</i> until the Council has produced an up-to-date Strategic Housing Market Assessment.	PB	Ongoing
13	Early findings from community consultation exercise	<p>There have been 76 responses to date. PB would like to aim for 500 (i.e. about 10% of the population).</p> <ul style="list-style-type: none"> • 78% support the provision of a new community centre; • 61% feel there are enough shops to meet day-to-day needs; • 41% want more open spaces; • 84% want the neighbourhood plan to allocate sites for housing; • 80% actively support Tranmere Tunnels being opened for tourism; • 40% support the idea of creating a Community Council; • 10% oppose the creation of a Community Council; • Age range of 17-90+; • 52% female, 48% male; • 21% Chinese, 3% Indian, 73% white. 	PB, GV	Ongoing

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13	Early findings from community consultation exercise [continued]	<p>There were some concerns about the way translation services were being provided and its effect upon responses. PB and GV will meet with the service provider to discuss.</p> <p>A general discussion took place about the response rate and how this could be improved. All present agreed to take some questionnaires to distribute to friends/neighbours and encourage completion. GV will try to engage with other residents groups in the area and with schools, health centres and libraries.</p>		
14	Any other business	<p><u>15.1 Legislative changes</u></p> <p>JC asked about PB's post on the website about the Government's proposed changes to secondary legislation regarding the designation of a neighbourhood area.</p> <p>It is possible that this has arisen partly as a result of the issues raised by <i>Wirral Council</i> refusing to designate the area we originally applied for.</p> <p>PB explained that we will have to wait for secondary legislation to set out the new rules. However, in theory, these changes could allow the Forum to expand the designated area to that which we initially proposed (i.e. the whole of Birkenhead & Tranmere Ward).</p> <p><u>15.2 Tranmere Tunnels</u></p> <p>JC stated that <i>Heritage Lottery Fund</i> representatives will be visiting Tranmere Tunnels at the end of July 2016.</p>	PB, JC	Ongoing

No.	Item	Notes	Action	Target date
15	Date of next meeting	<p>The 9th General Meeting of the <i>Birkenhead & Tranmere Neighbourhood Planning Forum</i> will take place in the Baden Powell Suite, YMCA, Whetstone Lane at 6:30pm on Monday 26 September 2016.</p> <p>Proceedings were closed at 8:15pm</p>	All members	

END